

APPLICATION REQUIREMENTS:

**APPLICATION FOR ADMISSION:
MASTER OF ARTS IN ORGANIZATIONAL MANAGEMENT**



801 Garden Street
Santa Barbara, CA 93101-1581
(805) 962-8179 / FAX (805) 962-4786
admissions@antiochsb.edu

ENTRANCE QUARTER: YR_____ o Fall o Winter o Spring o Summer

LEGAL name _____
Last First Middle initial Social Security Number

Current address _____
Street City State Zip

Permanent address _____
Street City State Zip

Work phone _____ Home phone _____ E-mail address _____

Employer _____ Position _____

Please list all colleges & universities attended. Please request that your official transcripts from all institutions be sent to the Admissions Office at Antioch University Santa Barbara.

Other names appearing on transcript _____

Institution Location Dates Credits/Degree Graduation Date (mo/yr)

Table with 5 columns: Institution, Location, Dates, Credits/Degree, Graduation Date (mo/yr). Multiple empty rows for data entry.

Antioch University does not discriminate on the basis of gender, age, ethnic background, or national origin. This voluntary information is used for statistical purposes only.

Birthdate _____ Citizenship _____ Residence status if not U.S. _____ Visa Type _____

Ethnic Background (please check one) o Caucasian/European o African American o Asian/Pacific Islander
o Native American/Alaskan Native o Hispanic/Latino/Chicano o Other/Unknown Gender: o Male o Female

Preferred Name (other than legal name) _____

In case of emergency please notify _____
Name Relationship

Address _____ Telephone Day/Evening _____

STATEMENT OF ACCURACY

I certify that the information I have provided in this application packet is complete and accurate, and that all the statements and essays are my own work (unsigned applications will be returned for your signature).

Signature _____ Date _____

This application is not complete without your signature, a non-refundable \$60.00 application fee, and your answers to the questions listed on the reverse side. (Check # _____)

OVER

APPLICATION REQUIREMENTS:

- I. TWO LETTERS OF RECOMMENDATION** - have two current letters of recommendation sent directly to the Admissions Office. Letters of recommendation must be received unopened from the original source. Recommendations must address the following questions:
1. How long have you known the applicant and in what type of relationship? If applicable, briefly describe the applicant's role in your organization. Please comment on the frequency and context of your interaction. (250-word limit)
 2. In what ways has the candidate distinguished himself or herself among peers? (250-word limit)
 3. Comment on the candidate's opportunities for professional and personal growth. (250-word limit)
 4. Antioch University's Organizational Management program is committed to developing outstanding leaders who can inspire trust and confidence in others. Please comment on the applicant's behavior (e.g. respect for others, honesty, integrity, accountability for personal behavior) within your organization and/or in the community. (250-word limit)
- II. TRANSCRIPT** - have official transcripts from all institutions you attended sent directly to the Admissions Office. Your official transcripts must be received unopened from the original source.
- III. RESUME** - attach a current resume including all paid and volunteer positions. Specify name of organization, dates of affiliation, and your title and responsibilities.
- IV. ESSAY QUESTIONS** - please answer (in printed form) the questions below and attach to this application. Please limit your total responses to two pages.
1. Describe your qualifications for acceptance to the master's degree program in Organizational Management. Be sure to address your leadership potential, creative abilities, and motivational aptitude.
 2. Describe your three most important accomplishments to date. You may address civic service, community service, and volunteer work, if applicable, as well as work-related endeavors.
 3. Address your career goals for the next three to five years, discussing how the master's degree in Organizational Management program from Antioch University will assist you in accomplishing them.
 4. Successful completion of classes in the Antioch Weekend option requires the ability to be self-motivated and to complete course requirements independently. Drawing from similar situations in the past, how would you assess your ability to do independent learning?
 5. Successful participation in Weekend classes assumes that students possess (a) computer hardware and software appropriate for the coursework (see attached) and (b) computer and Internet literacy. Describe how you will meet those two requirements by the start of your program.

After this application, the official transcripts, two letters of recommendation, and resume are received, you will be called for an admission interview.

Waiver of Right of Access:

I, the undersigned, understand that the information provided in my letters of recommendation may be used by the university in deciding upon admissions to graduate study. I hereby waive any and all rights of access to these letters of recommendation (under the Family Educational Rights and Privacy Act).

Signature of Applicant _____

Date _____

PLEASE NOTE: Your BA/BS degree must have been earned at a school accredited by one of the six regional accrediting bodies of the Commission on Institutions of Higher Education. Check with the Admissions Office at your school, if you are unsure.